

Notes of the 75th meeting of the Health Quality & Safety Commission Board on 20th February 2020 in Wellington.

Members: Dr Dale Bramley (Chair); Dr Jenny Parr, Mena Antonio, Rae Lamb and Peter Crampton

Staff: *In attendance:* Dr Janice Wilson, Bevan Sloan, Dr Chris Walsh, Gillian Bohm, Dr Iwona Stolarek, Kere Pomare, Richard Hamblin, Stephanie Turner.

Guests: Hon Jenny Salesa, Associate Minister of Health, Ria Earp – Chair, Te Rōpū Māori.

Apologies: Mr Andrew Connelly, Shenagh Gleisner, Dr Gloria Johnson, Anthony Hill, Rowena Lewis, Dr Chris Walsh.

- The minutes of the previous meeting were **approved**.
- The actions of the previous meeting were **updated** and **noted**.
- The interests register, and special register of interests were **updated**.
- Members Board related activities were **noted**.
- The financial report and risk register were **discussed**.
- The CE Report was **noted**.
- A **patient story** was provided by way of a video.

Key decisions – the Board:

- a) **Provide** the Minister with themes of suicide deaths across the mortality review committees' work, including those in the construction industry, with suggestions of what could be implemented as a result.
- b) **Provide** the Minister with a draft report of the 2020 Windows document by 30 June 2020.
- c) **Provide** the Board with the draft system measurement's framework as soon as we are able to.
- d) **Invite** Dame Alison Paterson to a Board meeting to talk about governance and operational approaches.
- e) **Appoint** Shenagh Gleisner as Chair of the Audit and Risk Committee.
- f) **Supported** the publication of the Family Violence Death Review Committee's Sixth Report on the Commission website on 16 April 2020
- g) **Agreed** for the Commission to provide DHBs with an option of light surveillance for orthopaedic SSI data collection.
- h) **Supported** the publication of Te Mauri – The Life Force: Rangatahi Suicide Report 2019 on the Commission's website, after the Associate Minister of Health and the Ministry of Health have been informed
- i) **Agreed** to recommended appointment to the Child and Youth Mortality Review Committee from 21 February 2020.
- j) **Agreed** to recommended reappointment to the Child and Youth Mortality Review Committee for a further and final three-year term until 1 March 2023.
- k) **Agreed** to recommended reappointment to the Family Violence Death Review Committee for a further one-year term to 31 March 2021.

- l) **Agreed** to recommended reappointment to the Perinatal and Maternal Mortality Review Committee Chair for a further and final three-year term as Chair until 14 May 2023.
- m) **Agreed** to recommended reappointment to the Perioperative Mortality Review Committee for a further and final three-year term until 15 April 2023.
- n) **Accepted** Mortality Review Committee's terms of reference update.

Meeting with Associate Health Minister

The Chair welcomed Minister Salesa to the meeting. There was a positive discussion on a number of matters. The Minister noted the Commission's draft letter of expectations (not yet available) sets out five areas for priority noted against the Ministry of Health framework for measuring health outcomes. She was impressed with the measurement approach suggested by the Commission.¹ The Minister would like to see the Commission having a greater role in informing government and supports the Commission and the emphasis placed on becoming a Te Tiriti o Waitangi driven organisation.

There was further discussion on the:

- Commission's performance improvement framework (PIF), and the potential for the Commission to take a bigger leadership role in reporting to the sector on quality information; and highlighting quality issues.
- Simpson Review
- next *Window on the Quality of Health Care* which focuses on the health of Pacific peoples
- impact of Covid-19 on the health sector and potential funding
- budget pressures
- work of the mortality review committees (MRCs) and how they might think more about the impact of their reports, and following up the recommendations they make
- high rate of suicide in the construction sector, and how information and recommendations from the Rangatahi suicide report could assist with this, by informing the work of the sector and government.

The Board:

- a) **Agreed** to provide the Minister with mapped themes of suicide deaths across the mortality review committees' work, including those in the construction industry, with suggestions of what could be implemented as a result.
- b) **Agreed** to provide the Minister with a draft report of the 2020 Windows document by 30 June 2020.

Chief executive's report

The chief executive's report was taken as read.

¹ This approach suggested developing high-level goals nationally, and then supporting local providers to work with their communities in co-design approaches to develop their own local goals to contribute to the national goals.

Strategy and statement of intent (SOI)

The draft SOI was provided to the Board in preparation for discussion at the Board strategy day. Discussion focused on the need to capture health outcomes for Pacific peoples and for the Commission's overarching vision, mission and values to be refreshed and the priorities/strategies revisited. There had been positive engagement with staff during the consultation process particularly around the framework of Te Tiriti o Waitangi.

Finance report and risk register

Finance report

Chief Financial Officer spoke to the current and predicted deficit. To manage the budget, we examined non-SPE funding in teams' budgets that had not yet been committed to ensure the Commission would reach the end-of-year budget forecast.

Risk register

Discussion focused on the risk classification for fraud and the need to be clearer about coronavirus contingency planning in the risk register.

The chief financial officer:

- **Agreed** to provide the Board with a plan on how the Commission will reach the end-of-year budget forecast.
- **Agreed** to update the risk register to reflect the comments made and circulate to the Board.

Family Violence Death Review Committee's (FVDRC) Sixth Report, 'Men who use violence'

The Board considered the Family Violence Death Review Committee's (FVDRC) Sixth Report, 'Men who use violence'. The FVDRC chair ran through the key points from the report. Discussion focused on the accountability for the actions and recommendations outlined in the report. It was noted that there is a joint venture or business unit tasked with developing a family violence strategy (representatives from all relevant Ministries). This joint venture was developing a strategic plan and the committee is able to feed into that plan through the sixth report.

The Board:

- **Supported** the publication of the *Family Violence Death Review Committee's Sixth Report* on the Commission website on 16 April 2020.

Changes to the data collection requirements for orthopaedic surgical site infection improvement (SSII) programme

This paper discussed the need to provide DHBs with an option of light surveillance for orthopaedic SSI data collection. Discussion focused on the Commission's response to any deterioration in SSI rates over time; and the comparability to SSI rates internationally. It was noted that tools and safeguards would be developed to support DHBs moving to light surveillance.

The Board:

- **Agreed** for the Commission to provide DHBs with an option of light surveillance for orthopaedic SSI data collection. This would result in public quarterly reporting of the

process QSMs being discontinued. The SSI rate outcome QSM would continue to be publicly reported each quarter

- **Agreed** that the programme would provide a progress report to the Board in a year's time.

Te Mauri – The Life Force: Rangatahi Report Suicide Report 2019 (Te Mauri)

Following the Board's feedback in September and November 2019, Te Mauri had undergone a number of updates, including internal and external peer review. The Board suggested an extract from the report, on top priorities relating to Rangatahi suicide, be sent to relevant Ministers.

The Board:

- **Supported** the publication of Te Mauri – The Life Force: Rangatahi Suicide Report 2019 on the Commission's website.
- **Agreed** that the briefing to the Minister's office would include future actions that can be improved as a result of the report.

Statement of Performance Expectations (SPE)

Overall the report is showing good progress on the SPE deliverables. This was due to be finalised by 30 June 2020.

Mortality review committee appointments update

The Board considered a range of appointments and reappointments to mortality review committees (MRCs). Dr Janice Wilson gave some background to some of the suggested appointments.

MRC terms of reference update

This paper sought Board approval for proposed changes to mortality review committees (MRCs) terms of reference, informed by consultation with MRCs in 2019. All Chairs were comfortable with the revised terms of reference, which provide an opportunity for consistency and alignment across the committees.

General business

The chair highlighted the positive comments from the Minister about the Commission's suggested framework for measuring and publicly reporting health system performance, outlined in the Cabinet paper received before Christmas. He also noted the Minister's general support of the Commission's work.