**Expressions of Interest**

**Consumer Network | Kōtuinga Kiritaki**

Do you want to use your own health experience to work with Te Tāhū Hauora Health Quality & Safety Commission (Te Tāhū Hauora)? We are seeking expressions of interest to fill two vacancies on Kōtuinga Kiritaki | Consumer network (Kōtuinga Kiritaki).

Kōtuinga Kiritaki has up to fourteen members and provides advice and direction to the Te Pūkāea Matatika | Māori Health and Consumer (Te Pūkāea Matatika) programme and other teams within Te Tāhū Hauora.

**Introduction**

Te Tāhū Hauora is a crown entity, established under the New Zealand Public Health and Disability Act 2000. It now functions under the Pae Ora (Healthy Futures) Act 2022 to lead, coordinate and support the health sector to monitor and improve the quality and safety of services.

Kōtuinga Kiritaki was established in 2012 to support the implementation of the Te Pūkāea Matatika programme which promotes strategic partnerships and effective consumer engagement across the health sector, leading to improved experiences for consumers and whānau who use these services.

The Te Pūkāea Matatika programme at Te Tāhū Hauora supports consumers to be engaged and involved in partnership with the health and disability sector at all levels, including service delivery, design, planning, policy development and governance.

The Code of expectations for health entities’ engagement with consumers and whānau (the Code) sets the expectations for consumer engagement and Te Tāhū Hauora strives to be an exemplar for the sector in its implementation.

The Terms of Reference (TOR) are attached separately to this notification.

**What is expected in the role?**

Kōtuinga Kiritaki members have well-established networks and the ability to consult widely with consumer and community groups and with public and non-government health providers.

They should have an understanding of Te Tiriti o Waitangi and of WAI 2575 principles.

Full day meetings are held quarterly with a mix of in-person in Wellington and online via Teams. Additional meetings may be held at other times as required.

The role of Kōtuinga Kiritaki is to:

* provide advice from a consumer perspective and be able to represent your own views from lived experience and represent the relevant views of your consumer communities,
* provide advice and review materials from work programmes at Te Tāhū Hauora, Manatū Hauora | Ministry of Health, and other agencies when required,
* promote the work of Te Tāhū Hauora and the Te Pūkāea Matatika programme with local consumer groups and health providers,
* provide strategic guidance and support to enhance collaboration between consumer groups, health providers and government agencies.

**Selection Criteria**

Candidates will be selected according to the following criteria:

* Demonstrated experience as a consumer representative.
* Established or developing networks with local consumer and community groups.
* Ability to use personal health experiences and those of others to support better design and delivery of health and disability services.
* Knowledge about the health and disability services in New Zealand.
* Experience working in advisory groups.
* Some knowledge of the work of Te Tāhū Hauora.

Our priority populations include Māori, Pacific, disability, rainbow, youth, rural, migrant, refugee, and older adults. To ensure that Kōtuinga Kiritaki represents a range of viewpoints, for this intake we are particularly interested (though not exclusively) in hearing from consumers who have experience in the following areas:

* Disability
* Māori health
* Pacific health

**Payment**

Remuneration is in line with the Public Services Commission guidelines for payment of expert advisory group members. Te Tāhū Hauora will pay for the cost of travel to and from meetings (usually in Wellington), one night accommodation if required, meals, and a daily rate of $355.00, plus preparation where appropriate. Preparation time will generally be half a day for every full meeting day.

**How to submit an expression of interest**

Complete the attached Expression of Interest application form and email it to [pic@hqsc.govt.nz](mailto:pic@hqsc.govt.nz) by 21 April 2025. All candidates will be notified of the outcome of their expression of interest. Short-listed candidates will be offered a Teams or telephone interview.

Applications for this Expression of Interest may be kept on file for future opportunities that may arise.

Please see below for timelines on the process for notifications, interviews, advice on appointment dates and meetings at the end of the application.

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| --- | --- |
| TIMEFRAME | |
| Application closing date | 21 April 2025 |
| You will be notified from | 29 April 2025 |
| Shortlist telephone interviews/Teams from | 1 May 2025 |
| Successful candidates chosen by | 9 May 2025 |
| Half day orientation followed by full day Kōtuinga Kiritaki meeting | 15 and 16 May 2025 |

For further information please contact Dez, [dez.mccormack@hqsc.govt.nz](mailto:dez.mccormack@hqsc.govt.nz) or free phone 0800 275 742 (message service).

(Application form on following page).

**Consumer Network | Kōtuinga Kiritaki: Expression of Interest Application Form**

|  |  |
| --- | --- |
| PERSONAL DETAILS | |
| Name: |  |
| Address: |  |
| Suburb: |  |
| City: |  |
| Postcode: |  |
| Email: |  |
| Phone contact(s): |  |
| Ethnicity: |  |
| Gender: |  |
| Do you have a disability? | Y/N Disability: |
| Do you have Lived Experience of Mental Health and Addictions? | Y/N |
| Do you consent to your application being held by us for future opportunities | Y/N  Please note your answer will not affect the selection process for this opportunity. |

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| --- | --- |
| EXPRESSION OF INTEREST | |
| What interests you about becoming a member of Kōtuinga Kiritaki and what do you feel you would personally contribute to the group? |  |

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| --- | --- |
| SKILLS, KNOWLEDGE, EXPERIENCE | |
| Describe your experience as a consumer representative/advisor, including current and past roles and/or activities |  |
| What are some of your personal health experiences as a health consumer/family/whānau member? |  |
| Please list the current active networks you have with consumer and / or community groups that will help you contribute to this role. |  |
| In relation to the previous question, please provide a list or summary of any experience and/or networks you have and would bring to Kōtuinga Kiritaki in relation to the ‘particular areas’ that are listed as bullet points in the last paragraph of the ‘Selection Criteria’. |  |
| Please add any further comments you wish to add to help us understand the skills, knowledge and experience you will bring to this role. Please attached a separate letter/CV if you wish. |  |
| If you are successful in your application, describe any support that you require for accessibility. |  |

Please provide additional information on a separate page if required, or a cover letter to expand this application.

Email this application to: [pic@hqsc.govt.nz](mailto:pic@hqsc.govt.nz)