## Project planning form<sup>1</sup>

Team:	Project:	
Driver (list the drivers you'll be working on)	Process measure	Goal
1.		
2.		
3.		
4.		
5.		
6.		

	Change idea	Tasks to prepare for tests	PDSA	Person	Timeline (T = test; I = implement; S = spread)													
number //rom				responsible	e Week													
(from above)	1				2	3	4	5	6	7	8	9	10	11	12	13	14	

Zero seclusion: Safety and dignity for all | Aukatia te noho punanga: Noho haumanu, tū rangatira mō te tokomaha change package (May 2022 | Haratua 2022) – www.hqsc.govt.nz/resources/resource-library/zero-seclusion-change-package

<sup>&</sup>lt;sup>1</sup> Institute for Healthcare Improvement. 2017. *Quality Improvement Essentials Toolkit*. Boston, MA: Institute for Healthcare Improvement. URL: <a href="https://www.ihi.org/resources/Pages/Tools/Quality-Improvement-Essentials-Toolkit.aspx">www.ihi.org/resources/Pages/Tools/Quality-Improvement-Essentials-Toolkit.aspx</a> (accessed 10 March 2022).